

Community Nutrition Health Promotion Project Checklist

Maintain all entries in your e-binder. Include all supporting materials. Preceptor must sign below to confirm satisfactory performance.

Program Evaluation & Data Collection

- ☒ Completed **Outcome Evaluation Form**
- ☒ Completed a **Health Report** using **BRFSS data**
- ☒ Submitted **outcome data** in Excel or other digital format
- ☒ Reviewed or submitted previously collected **outcome data**

Education Materials

- ☒ Developed nutrition **education materials**
- ☒ Performed **SMOG readability evaluation** on at least one sample
- ☒ Adjusted materials to **8th-grade reading level**
- ☒ Cited **evidence-based sources** for all education materials

Lesson Planning & Delivery

- ☒ Developed and implemented **lesson plans**
- ☒ Delivered a presentation (e.g., PowerPoint, Prezi) with **sources cited**
- ☒ Collected **participant feedback** using Group Education Evaluation Form

Final Project Report

- ☒ Submitted a comprehensive **project report** paper including:
 - ☒ Program outcome assessment
 - ☒ Project timeline
 - ☒ Data collection summary
 - ☒ Completed Outcome Evaluation Form (*verbal*)
 - ☒ **Marketing methods** used (*email*)
 - ☒ APA Format

- ☒ Presented Health Promotion Program in a presentation format using Evidence Based Resources
 - May use PPT, Canva, Prezi, etc.
- ☒ All resources cited using APA format

Communication & Counseling

- ☒ Demonstrated or role-played **motivational interviewing (MI)**
- ☒ Included completed **MI evaluation form** (signed by preceptor)

Preceptor Acknowledgement

By signing below, I confirm that the intern has completed all required components satisfactorily.

Preceptor Signature: _____

Date: _____

Melissa Hermano-Ryzak

8/25/25