



Marywood University

Scranton, Pennsylvania

Department of Nutrition & Dietetics

Checklist - Financial Management and Employee Scheduling

Maintain all entries and records to be included in your e- binder. This checklist serves as a structure of what to include in your e-binder. You are required to show evidence for each of the items listed.

- completed the financial management outline
- completed a report on the facilities operating budget
- completed a Master Schedule